



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, FEBRUARY 11, 2014**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, February 11, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:02 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Ernest Saulmon, Vice Chair
D'Ann Johnson, Secretary
Steven Hart
George Farris
Teddy McDaniel, III

Commission Members Absent:

James Kelsey

Staff in Attendance:

Susana Carbajal
Joe Medici
Francisco Garza
Stephanie Tucker
Kellye Mireles
Dave Arthur
Matt Coldwell
Royce Traywick
Joan Ewell
Delma Alvarez
Monica Castillo
Shawn Harris
Dale Thompson

Others Present:

Donna Adams, Atkins
Matthew Leiner, Atkins
Jay Malo, Atkins
Josh Crawford, Garver
Dean Mericas, Mead & Hunt
Nate Granger, RS&H

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of January 14, 2014 were approved on Vice Chair Ernest Saulmon’s motion, Commission Member Teddy McDaniel, III’s second on a 6-0 vote. Commission Member James Kelsey was absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Joe Medici, Aviation Department.
- b) Airport Tenant Update was presented by Stephanie Tucker, Aviation Department.
- c) Finance & Operations Report for Fiscal Year 2014 to date was presented by Dave Arthur, Aviation Department.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for January 2014 was presented by Royce Traywick, Aviation Department.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	JANUARY 2014	JANUARY 2013	% Increase/(decrease)
TAXICAB	27,439	25,401	8.0 %
LIMOUSINE	2,935	2,920	0.5%
HOTEL SHUTTLE	3,206	3,532	(9.2)%
OTHER SHUTTLE	942	443	112.6 %
CHARTER BUS	72	69	4.3 %
OVERALL TOTAL	34,594	32,365	6.9%

- e) Terminal East Infill Project (TEIP) Art Project update was presented by Carrie Brown, AIPP coordinator
- f) 2015 Austin-Bergstrom International Airport Capital Improvement Program Plan was presented by Joe Medici, Aviation Department.

4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
 - i. Authorize execution of a construction contract with CHASCO CONSTRUCTORS, LTD. LLP, for the Extend Taxiway A North & South Ends project in the amount of \$6,974,681.40 plus a \$697,468.60 contingency, for a total contract amount not to exceed \$7,672,150.

The motion authorizing action item 4ai was approved on Commission Member Steven Hart's motion, Commission Member Teddy McDaniel, III's second on a 5-0-1 vote. Commission Member James Kelsey was absent. Chair, Dale Murphy recused himself from this item due to a conflict of interest.

- ii. Authorize award, negotiation, and execution of five contracts with Carat, BBH GLOBAL, OgilvyOne, M&M Global Public Relations, and Porter Novelli for advertising, marketing, and promotion of the British Airways nonstop passenger air service between Austin and London in separate amounts for a total expenditure amount not to exceed \$450,000.

The motion authorizing action item 4aii was approved on Secretary D'Ann Johnson's motion, Commission Member Steven Hart's second on a 6-0 vote. Commission Member James Kelsey was absent.

- iii. Authorize award and execution of a 36-month requirements service contract with TRAVIS COX PLUMBING COMPANY, LLC. to provide plumbing maintenance and repair services for various City Departments in an amount not to exceed \$2,364,375, with three 12-month extension options in an amount not to exceed \$868,219 for the first extension option, \$911,630 for the second extension option, and \$957,211 for the third extension option, for a total estimated contract amount not to exceed \$5,101,435.

The motion authorizing action item 4aiii was approved on Commission Member Steven Hart's motion, Vice Chair Ernest Saulmon's second on a 6-0 vote. Commission Member James Kelsey was absent.

- iv. Authorize the negotiation and execution of an agreement with Lynxs Austin Cargoport, LLC for the lease and operation for cargo facilities at Austin-Bergstrom International Airport.

The motion authorizing action item 4aiv was approved on Secretary D'Ann Johnson's motion, Vice Chair Ernest Saulmon's second on a 6-0 vote. Commission Member James Kelsey was absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of a professional services agreement with **KLEINFELDER CENTRAL, INC., AUSTIN, TX** (staff recommendation) or one of the other qualified responders to RFQ Solicitation No. CLMP135, to provide engineering services for the Austin-Bergstrom International Airport Terminal Area Spalling Improvements - Part 2 (Upper Level Embankment) project in an amount not to exceed \$750,000. (29501) *[Item went before City Council on January 23, 2014 and passed.]*

Authorize award and execution of a 36-month requirements supply contract with **GUARDIAN INDUSTRIAL SUPPLY, LLC (WBE) and SSPS, INC. DBA SMITH MANUFACTURING CO.**, to provide scarifier and planer replacement parts in a total amount not to exceed \$135,000, with three 12-month extension options in an amount not to exceed \$45,000 for each extension option, for a total contract amount not to exceed \$270,000. (29768) *[Item went before City Council on January 23, 2014 and passed.]*

Authorize the use of the Construction Manager-at-Risk method of contracting for construction of the new ABIA Terminal 7 Gate Expansion Project at the Austin-Bergstrom International Airport (ABIA) in accordance with Government Code Chapter 2267. (30119) *[Item is scheduled to go before City Council on February 13, 2014.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: March 11, 2014

ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Steven Hart, Vice-Chair Ernest Saulmon's second on a 6-0 vote. Commission Member James Kelsey was absent.

Meeting was adjourned at 6:03 p.m.